

**Rowe School Committee  
Meeting Minutes  
Monday, May 14, 2012**

The Massachusetts Open Meeting Law requires minutes for all school committee and subcommittee meetings. The recorded minutes are open to the public for inspection within 10 days of the meeting. Minutes are recorded to provide a brief overview that reflects the subject matter discussed and any decisions made. Motions made are to clearly indicate who made the motion and who seconded the motion. Record who was in favor, who opposed, or who abstained. The names of any person(s) appearing before the committee are to be indicated.

**Documents:**

- **Rowe School Committee 05/14/2012 Meeting Agenda**
- **Siemens Building Technologies contract**
- **School Paving Bid spreadsheet**

**I. Call to Order**

Chairman Bill Loomis called the meeting to order at 6:00 pm

**Attendees:** Bill Loomis & Lisa Danek Burke

**Absent:** Lisa Miller

**Also Present:** Selectmen Noel Abbott and Paul McLatchy III (arrived Late), Superintendent Michael Buoniconti, Business Manager Joanne Blier, Principal Bill Knittle, DPW Superintendent Jim Taylor, and Town Coordinator Ellen Miller.

**II. Audience of Citizens**

None

**VI. Action Items**

**Line Item Budget Transfer:** A motion was made by Lisa Danek Burke and seconded by Bill Loomis to transfer \$6250.00 from the Heat Line to the Building Maintenance Contracted Line for the second half FY2012 Operations & Maintenance payment to Siemens Building Technologies.

**Discussion:** This item had not been fully budgeted for in FY2012 or in FY 3013. Business Manager Joanne Blier has requested and received a copy of the Siemen's contract from Town Coordinator Ellen Miller to enable the School Committee to budget this properly in the future.

**Unanimous yes vote.**

**School Parking Lot Paving:** Business Manager Joanne Blier presented a spreadsheet showing bid activity from the May 10, 2012, school paving bid opening. Four bid packages were requested, but only two bids were submitted. The following bids were received:

Lane Construction, Northfield MA	\$149,800
Warner Brothers, Sunderland MA	\$ 74,900

Both bidders met all bid submittal requirements and references were checked. The bids are good for sixty (60) days. The bid requires that work be completed by June 30, 2012. School Committee budgeted \$60,000 for the paving based on some written estimates from Principal Bob Clancy and DPW Superintendent Jim Taylor in Fall 2010, therefore, to proceed would require additional funding. DPW Superintendent Jim Taylor gave Warner Brothers high marks for quality and cost of work.

**A motion was made by Bill Loomis and seconded by Lisa Danek Burke award the bid, on the recommendation of DPW Superintendent Jim Taylor, to low bidder Warner Brothers for \$74,900, contingent upon additional funding at a Special Town Meeting.**

**Unanimous yes vote.**

The Selectboard, also in session, voted unanimously to accept the Warner Bothers bid contingent on additional funding and will proceed to schedule a Special Town Meeting.

**Note:** The Selectboard Adjourned at 5:16 pm and departed the meeting. Also departing were Ellen Miller and Jim Taylor.

**2012-2013 School Year Calendar:** Superintendent Buoniconti presented and reviewed the proposed School Calendar for the 2012-2013 school year. The Superintendent explained there are 14 half days proposed enable work on curriculum to align with the new Common Core State Standards (2011 Massachusetts Curriculum Frameworks)

**A motion was made by Lisa Danek Burke and seconded by Bill Loomis to approved the Mohawk Trail Regional School System 2012-2013 Calendar, May 4 Draft, as presented. Unanimous yes vote.**

**VII. Report of Superintendent**

A. Annual Town Meeting Brochure was reviewed and discussed. Copies have been placed at the entrance to Gym. Bill Loomis asked Lisa Danek Burke to read the School Articles. Bill Loomis indicted he will make a motion at Town Meeting to move the MSBA Window Article to directly follow the School budget articles.

B Proposed School Calendar - Discussed above under Action Items.

**No other business was discussed due to the Annual Town Meeting at 6:30 pm.**

**VII. Adjournment**

**A motion was made by Lisa Danek Burke and seconded by Bill Loomis to adjourn at 6:30 pm. Unanimous yes vote.**

Respectfully submitted,  
Lisa Danek Burke

Approved:

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William Loomis, Chairman

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Lisa Miller, Vice Chairman

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Lisa Danek Burke, Secretary